



### Chromebook Assistive Technology Tips from the IRT's

PD Day: October 19<sup>th</sup>, 2017

*\*To use in the classroom with students who have difficulty with reading, written output, typing skills, or who need help with proofreading.*

Before we begin: Log on to the Chromebook.

Sign in as a guest.

Sign in using same e-mail address and password we use log into e-mail.

#### Voice to text typing

Go to Google. Click **sign in**.

Open a blank google "**Doc**".

Click "**tools**", and then "**voice typing**".

Click microphone to speak. (May need to click "allow").

- You can say "period" or "new line".

Try it out. Say something.

#### Reader

Click "**Add-ons**" tab in the same google doc you have open.

Click: "**Get add-on**"

Type "**Reader**" in the search bar and download it. Once you download it under your account you will always have it (so will the students). Only have to do this once.

Once you have it downloaded try it out:

Within the same google doc: Type up a few sentences or a paragraph using the keyboard or practice using the voice typing.

Highlight your words.

**Click Add-ons.**

**Click Reader. Click Start.**

Reader settings: Select US English. Make sure volume is up. You can adjust the speed (bike symbol).

Then click **Start** (which looks like a **red button with glasses on it**).